

**NOTICE OF REGULAR MEETING  
OF THE KENDALL COUNTY COMMISSIONERS COURT**



**NOTICE** is hereby given that a regular meeting of the above named Commissioners Court will be held on the **23<sup>rd</sup>** day of **November 2015** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections:

All matters listed on the following Agenda may be discussed in Executive Session at the option of the Kendall County Commissioners Court and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

**NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION**

1. Call to Order - 9:00 a.m.  
Pledge of allegiance to the United States Flag  
Pledge of allegiance to the Texas Flag  
Comments from the bench
2. Consideration and action on approval of the Minutes for November 9 and 12, 2015:  
Sally Peters, Deputy Clerk/Administrative Assistant
3. Presentation of Service Awards:  
10 years: Robert Eason, County Attorney's Office
4. Introductions / Recognitions
5. Consideration and action on the approval of the Monthly Reports for October 2015:  
Corinna Speer, County Auditor
6. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
7. Discussion concerning vacancy of office of Commissioner Precinct 4: Darrel L. Lux, County Judge
8. Discussion concerning the Memorandum of Agreement between the Genealogical Society of Kendall County (GSKC) and the Church of Jesus Christ of Latter Day Saints concerning the relocation of the Boerne, Texas, Family History Center to the GSKC Library at the Family History Place: Linda Stephens, GSKC President / Darrel L. Lux, County Judge
9. Consideration and action to approve the Resolution to cast Kendall County's votes for the County's nominee, Don Edmondson, to the Kendall Appraisal District Board of Directors: Darrel L. Lux, County Judge



10. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal
11. **PUBLIC COMMENTS**— opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. *Comments are limited to 3 minutes.*
12. Consideration and action on a Final Plat of Cordillera Ranch Subdivision, Unit 207B-2, in accordance to Section 203 of the 1990 Kendall County Regulations Rules and Specifications for Roads and Subdivisions. The subdivision consists of 4.39 acres, one residential lot and no new roads. The proposed subdivision will be served by central water and sewer (David Hill, President, CRDEVCO 2013 LLC): Richard Elkins, Commissioner Precinct 2 / Rick Tobolka, County Development Manager
13. Consideration and action on an Amending Plat of Lots 15 and 16, Block A, in Cordillera Ranch Subdivision, Unit 10, Kendall County, Texas, in accordance to Section 209 of the Kendall County Development Rules and Regulations. The purpose of the Amending Plat is to combine Lots 15 and 16 creating Lot 15A (Barry G. and Alexis A. Cook): Richard Elkins, Commissioner Precinct 2 / Rick Tobolka, County Development Manager
14. Consideration and action regarding the County's retirement plan for year 2016 under Texas County and District Retirement System: Juanita Espino, Human Resources Director
15. Consideration and action on approving the job description for the Assistant County Fire Marshal/Inspector: Jeffery Fincke, Fire Marshal
16. Consideration and action to begin the hiring process for the new Assistant County Fire Marshal/Inspector: Jeffery Fincke, Fire Marshal
17. Consideration and action to approve the corrections made to the following policies: 9.01 Drug and Alcohol - All Employees and 9.02 Drug and Alcohol Commercial Motor Vehicle Drivers: Mike Fincke, Commissioner Precinct 1
18. Presentation and discussion on executing an interlocal agreement with CAPCOG (Capitol Area Planning Council of Government) to provide software for permitting through Development Management: Mike Howle, GIS Coordinator / Rick Tobolka, County Development Manager
19. Consideration and action on a letter of permission from Commissioners Court to Singing Water Vineyards for permission to serve alcohol from 10:00 a.m. to 9:00 p.m. at their booth on 7th Street during the Christmas in Comfort event on Saturday, November 28, 2015: Lauren Conklin, Marketing Manager, Singing Water Vineyards / Darrel L. Lux, County Judge
20. Monthly Status Report on Herff Road Phase II: Rick Tobolka, County Development Manager
21. Summary of the road activities for October 2015: Ricky Pfeiffer, Road Supervisor
22. Summary of the operations activities for October 2015: Jean Maxwell, Operations Supervisor



**BREAK**

**EXECUTIVE SESSION (Closed to public)**

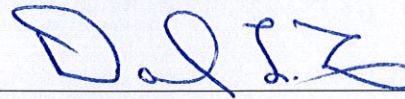
**Pursuant to Chapter 551 of the Texas Government Code**

- I. The Court will meet in Executive Session pursuant to Section 551.071 to seek the advice of the County Attorney and / or attorney(s) representing the County, concerning pending and / or threatened litigation, settlement offers and / or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications. Specific topics to be discussed are as follows:
  - 1. County authority and obligations concerning subdivisions, county roads and bridges****
- II. The Court will meet in Executive Session pursuant to Section 551.072 to deliberate the purchase, exchange, lease or value of real property. (Note: Deliberation in an open meeting would have a detrimental effect on the position of Kendall County in negotiations with a third person.)**
  - 1. Capital improvements / real estate**
- III. The Court will meet in Executive Session pursuant to Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee:**
  - 1. Duties and responsibilities of the Justice of the Peace Offices**
  - 2. Duties and responsibilities of the IT Department**
  - 3. Duties and responsibilities of the Road & Bridge Department**
  - 4. Duties and responsibilities of the Human Resources Department**
  - 5. Duties and responsibilities of the County Sheriff**
  - 6. Duties and responsibilities of the County Engineer**
- IV. The Court will meet in Executive Session pursuant to Section 551.076 to deliberate:  
(1) the deployment, or specific occasions for implementation, of security personnel or devices; or (2) a security audit.**

**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM  
EXECUTIVE SESSION DELIBERATIONS**


**ADJOURNMENT**

Dated this the 19th day of November 2015.



Darrel L. Lux  
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 19th day of November 2015.



Darlene Herrin  
County Clerk

Posted at 3:00 p.m. on the 19th day of November 2015- sup

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.